

How do I...

Change a file from Single-user to Multiuser?

Files get set to single user a number of different ways. Two of the most common are: Starting up PracticeMaker on the server while FileMaker Pro Server is running and after recovering from a crash.

No matter what happened, to change a file back to multi-user you will need to do the following:

1. Make sure all users are quit from PracticeMaker.
2. Go to the server and Quit or Shut Down FileMaker Pro Server. It is **vitaly important** that FileMaker Pro Server **not** be running.
3. Open your PracticeMaker folder.
4. Double-click on the file that is not opening properly. You will be asked for a password, you can enter desk or whatever the highest level password is you have.
5. You will get a screen that says Navigation Error. Click anywhere on the screen.
6. You will be asked to Log in to PracticeMaker.
7. Click Quit.
8. When FileMaker Pro is completely quit, you may restart FileMaker Pro Server.

If this does not solve the Multiuser issue, please call our office to schedule a dial-in as we will need to take a look at the file in question.